



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

311 East High Street, Room 200 | Jefferson City, MO 65101
Tel 573-634-9168 | Fax 573-634-8031
jprenger@colecourt.org

To: All Interested Parties
From: Jennifer Prenger, Cole County Purchasing Agent
Date: August 4, 2017
Re: Addendum One to Cole County Bid No. 2017-34: Unarmed Security Guard Services

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

1. Please advise if it is possible to request the following information in regards to the RFP requirements/stipulations.

Previous provider(s) - Client Bill Rate (Base/Hourly) for the last two contracts/agreements RFP processes

A: The current contract, which will expire November 20, 2017, is with Securitas. The most recent contract renewal is attached with record of the agreed upon rates.

The bid receipt date and time HAVE NOT BEEN CHANGED; submissions will be received until Thursday, August 24 at 4:00 p.m. The deadline for questions is Thursday, August 17.

I/We have received Addendum Number One to Bid No. 2017-34 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature

**CONTRACT FOR UNARMED SECURITY GUARD SERVICES
2014-32 Renewal Two (2016-2017)**

This Contract is entered into this 18 day of October, 2016, by and between the County of Cole, hereinafter called the "County," and Securitas Security Services USA, hereinafter called the "Contractor."

WHEREAS, the County requires unarmed security guard services;

WHEREAS, the Contractor is in the business of providing unarmed security guard services;

WHEREAS, the County wishes to engage the Contractor to provide unarmed security guard services;

NOW THEREFORE, in consideration of the mutual promises set forth hereinafter, and for other good and valuable consideration, the receipt of which is acknowledged by each of the parties hereto, the County and Contractor hereby covenant and agree as follows:

1. **Scope of the Work.** The Contractor shall provide all necessary labor, supervision, uniforms and equipment as necessary to comply with mutually-acceptable, written security officer orders and in accordance with those terms and conditions set forth in the original request for bids (both of which are incorporated into this Agreement by this reference).
2. **Term.** The period of performance under this renewal contract shall commence on November 21, 2016 and shall expire one year from that date. Cole County reserves the right to terminate the contract immediately in the event that the Contractor discontinues or abandons operations, is adjudged bankrupt, or is recognized under any bankruptcy law or fails to keep in force any required insurance policies or bonds. Failure of the successful contractor to comply with any section or part of the contract will be considered grounds for immediate termination of the contract by the County without penalty to Cole County. Services rendered up to the point of termination will be paid by Cole County. Either party may terminate the contract at any time upon sixty (60) days written notice.
3. **Rates for Service.** Prices for services shall be according to the attached cost schedule, originally submitted with the Contractor's bid. Further, these prices shall apply for the duration of the contract. Costs under this contract shall not exceed the annual appropriation.
4. **Default.** In case of default by the bidder or contractor, Cole County will procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
5. **Insurance Requirements.** The Vendor/Contractor shall purchase and maintain in force, with an insurance company licensed to do business in the State of Missouri, at its own expense, such insurance as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by him/herself, his/her employees, agents, or by anyone for whose acts he/she may be liable. If any such work covered by the Contract resulting from this solicitation is to be performed on County-owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents.
6. **Invoicing and Payment.** The Contractor will submit to the County a monthly billing statement. The County will pay the Contractor within thirty (30) days for the amount due in the billing statement.

7. **Governing Law.** This Agreement has been executed and delivered in, and shall be interpreted, construed, and enforced pursuant to and in accordance with the laws of the State of Missouri.

8. **Assignment.** No assignment of this Agreement of the rights and obligations hereunder shall be valid without the specific written consent of both parties hereto.

9. **Waiver of Breach.** The waiver by either party of a breach or a violation of any provision of this Agreement shall not operate as, or be construed to be a waiver of any subsequent breach of the same or other provisions hereof.

10. **Severability.** In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Agreement which shall remain in force and effect and enforceable in accordance with its terms.

11. **Headings.** The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning of interpretation of this Agreement.

12. **Authority.** The parties executing this Agreement represent that they possess the authority to enter into this Agreement on behalf of Securitas Security Services and Cole County respectively.

13. **Waiver.** No failure by a party to exercise any right it may have under this Agreement or under law upon another party's default, and no delay in the exercise of that right, shall prevent it from exercising the right whenever the other party continues to be in default. No such failure or delay shall operate as a waiver of any default or as a modification of the provisions of this Agreement.

14. **Successors in Interest.** This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors, and assigns.

In Witness Whereof, the parties hereto have executed this Agreement the day and year first above written.

COLE COUNTY:

Sam Bushman
Sam Bushman, Presiding Commissioner

ATTEST:

Steve Kossmeyer
County Clerk

(Seal)

CONTRACTOR:

Securitas Security Services USA

By: [Signature]

Position: Branch Manager

CERTIFICATION OF AUDITOR

I, the Auditor for Cole County, do hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which it is to be charged and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet the obligation incurred to Securitas Security Services USA.

[Signature]
Cole County Auditor

10/19/16
Date

BID FORM

2014-32: UNARMED SECURITY GUARD SERVICES

Hourly and Overtime Service Rates:	YEAR 1	YEAR 2	YEAR 3
▪ One (1) full time (8 hours/day) Trained Supervisor			
Hourly:	\$ <u>14.75</u>	\$ <u>15.04</u>	\$ <u>15.34</u>
Hourly Overtime:	\$ <u>22.13</u>	\$ <u>22.56</u>	\$ <u>23.01</u>
▪ One (1) full time (8 hours/day) Trained Officer			
Hourly:	\$ <u>12.60</u>	\$ <u>12.85</u>	\$ <u>13.11</u>
Hourly Overtime:	\$ <u>18.90</u>	\$ <u>19.28</u>	\$ <u>19.67</u>
▪ One (1) part time (4 hours/day) Trained Officer			
Hourly:	\$ <u>12.60</u>	\$ <u>12.85</u>	\$ <u>13.11</u>
Hourly Overtime:	\$ <u>18.90</u>	\$ <u>19.28</u>	\$ <u>19.67</u>

Other rates/fees/charges associated with performing the services described herein that the County may incur:

Securitas Security Services USA
Company Name