



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

311 East High Street, Room 200 | Jefferson City, MO 65101
Tel 573-634-9168 | Fax 573-634-8031
jprenger@colecounty.org

To: All Interested Parties
From: Jennifer Prenger, Cole County Purchasing Agent
Date: April 11, 2019
Re: Addendum One to Cole County Bid No. 2019-16: Body Cams

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

1. Q: Will there be more than 40 officers using the cameras?
A: **Each camera will be assigned to one officer.**
2. Q: Is Cole County Commission looking for Camera only or the full package (BWC, Docking Stations, Evidence Management Software, and Server/Storage for 40 cameras)?
A: **The County is looking at BWC, docking stations, and evidence management software; the County has an existing server upon which the recordings will reside.**
3. Q: What is the current retention policy for non-classified media files (these are files that will not be retained or used as evidence)? 90 or 120 days?
A: **The current retention policy is 90 days.**
4. Q: Regarding local storage: Is the video to be stored on:
 - a local machine only
 - via Branch servers connected to a centralized management location or
 - uploaded locally, but then moved to a centralized storage location?A: **Video will be stored via branch servers connected to a centralized management location.**
5. Q: If each site has internet connectivity, what is the bandwidth speed (up and down)?
A: **Internet bandwidth is approximately 50 Mbps up and 50 Mbps down at the Cole County Law Enforcement Center. Patrol vehicles currently have AT&T wireless plans that operates on 4G and LTE networks.**
6. Q: What are the Department's video retention policies?
 - How long is non-evidentiary/evidentiary video kept in active storage?
 - How long is video kept archive storage?A: **The current retention period is 90 days in active storage.**

The length of time video is kept in archive storage varies from case to case- potentially indefinitely in some cases, one year in others and everywhere in between.

7. Q: Will cameras be assigned or pooled?
A: **Cameras will be assigned.**
8. Q: Will cameras be returned to the Department after each shift or will they be taken home by the user?
A: **They will remain in the possession of the user.**
9. Q: How long is each patrol shift?
A: **Each patrol shift is 10 hours.**
10. Q: On average, how many officers are out on a shift at a time?
A: **Four officers are out on a shift at a time.**
11. Q: On average, how much video does the Department expect to record per shift? An estimate will provide a baseline for vendors to use to calculate storage costs so that the Department can have a fair cost comparison.
A: **The County anticipates approximately 5-7 hours of recording per shift.**
12. Q: How many locations will be used to upload video?
A: **At minim, three or four stations will be required for this purpose at one location- the Cole County Law Enforcement Center, but the County prefers each user to have the ability to upload video from their assigned MDT (computer).**
13. Q: How many Officers will be uploading video at a shift change at each location?
A: **Two to four officers will need to upload video at shift change.**
14. Q: Can the County please provide your anticipated dates for the following RFB milestones:
• Onsite Presentations and/or Equipment Demos
• Award date
• Project start or Project kick off date
A: **The County anticipates demos, if deemed necessary, to be completed no later than May 15 with bid award following shortly thereafter. Kickoff will be dependent on equipment lead time and availability of the successful respondent, both of which may be taken into consideration during the award process.**
15. Q: RFB Section: Desired Features/Capabilities
• Secondary camera possibilities
○ Can the County please provide more context around the line item “Secondary camera possibilities” on your Bidder Response Form? Are you asking for a 2nd camera to be issued to your officers? We are trying to understand the use-case for this need, so that we can determine the best solution to offer you.
A: **The County is requesting information as to whether or not respondents are able to present any second camera possibilities such as shoulder, etc.**

16. Q: RFB Section: Desired Features/Capabilities
- Interface/compatibility with dash cam
 - Can the County please provide more information relating to your current dash cam system?
- A: **The Cole County Sheriff's Department currently uses COBAN dash cameras.**
17. Q: Can the County confirm if vendor is to provide only unit pricing or if the County would like both unit pricing and a lump sum for all 40 units mentioned in the County's request?
- A: **The County is looking for base unit pricing as well as pricing for each desired feature/capability that is listed if available. The lump sum cost will vary based on which optional features, if any, the County includes in its purchase. As such, the County is not requesting a lump sum price. Any potentially applicable discounts should be noted on the bid form.**
18. Q: Can the County provide clarification on the activation requirement with regard to "weapon"? Are you referring to the cameras being activated once an officer pulls their weapon (i.e. TASER/CEW or Gun) from its holster?
- Regarding camera activation capabilities – would the County like vendors to include installation for this equipment into the vehicles? Or would the County prefer to use their own installers for this?
- A: **Yes, that is the example- the drawing of a firearm from its holster initiates the camera.**
- The County will use its own installers.**
19. Q: Are the screen on the back of the camera and the tilt camera features required or desired features of this bid?
- A: **Both of these features are listed in the "Mandatory Requirements" list.**
20. Q: How many patrol shifts does the Department have per day?
- A: **There are four patrol shifts per day.**
21. Q: What kind of connectivity exists between locations? How much connectivity is available for video transfer?
- A: **Wireless or LAN; please refer to Question 12.**
22. Q: Will you want remote access by supervisors to stored video?
- A: **No, this feature is not necessary.**
23. Q: What level of access will be required for officers? Field Supervisors? Command Staff?
- A: **Officers should be able to access their own camera only, supervisors should have access to their subordinates, and Command should have access to all.**

24. Q: Does the County presently have a body camera system? If so, which system, who is the manufacturer, and when was the system purchased and installed?
- A: **Yes, Wolfcom, which was installed roughly four to five years ago.**
25. Q: How many locations does the County anticipate for the uploading/downloading of body cam video?
- A: **At minim, three or four stations will be required for this purpose at one location- the Cole County Law Enforcement Center, but the County prefers each user to have the ability to upload video from their assigned MDT (computer).**
26. Q: Will the County clarify if it has a preferred project start date and/or completion date, and any other important milestone dates for the deployment?
- A: **The County anticipates demos, if deemed necessary, to be completed no later than May 15 with bid award following shortly thereafter. Kickoff will be dependent on equipment lead time and availability of the successful respondent, both of which may be taken into consideration during the award process.**
27. Q: Our body cam records in High Definition (HD), and records at wide angle view capturing what the officer is facing, effectively rendering a tilt requirement unnecessary, and which meets real world use case scenarios typically addressed with a mechanical tilt. Is this acceptable for meeting the ‘tilt camera’ requirement?
- A: **Yes.**
28. Q: Does the County presently have an in-car camera system? If so, which system, who is the manufacturer, and when was the system purchased and installed?
- A: **Yes, Coban, which was installed roughly 4 to 5 years ago.**
29. Q: How many marked patrol cars does the County have?
- A: **The County has 35 marked patrol cars.**
30. Q: On the Bidder Response Form, under “Desired Features/Capabilities”, there is a box and price entry for “Interface/compatibility with dash cam”. Assuming that the County expects vendors to check the box if their body cam has that interface capability, would the County clarify if it intends that vendors merely enter any cost needed to make-ready the body cam (give it the inherent capability) for ‘interface/compatibility with dash cam’, or that vendors also include the cost of the dash cam unit itself?
- A: **The County is looking for an indication of whether or not there is interface capability with Coban and the cost of that interface if available.**
31. Q: Would the County clarify the term of the contract (desired number of years)?
- A: **The contract term could possibly be four years, but the County prefers to buy outright.**

32. Q: Would the County be interested in a financing option (which option allows the total costs to be spread over the term of a multiple-year contract with each year's payment level chosen by the County)?

A: No.

The bid receipt date and time HAVE NOT BEEN CHANGED; submissions will be received until Thursday, April 18 at 3:30 p.m. The deadline for questions is Thursday, April 11, 2019.

I/We have received Addendum Number One to Bid No. 2019-16 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature