

ADDENDUM NO. 1
June 5, 2019

TO: PLANS AND SPECIFICATIONS FOR

2019 CHIP SEAL PROGRAM
PROJECT NO. 2019-502-1

Bidders are hereby informed that the construction plans and/or specifications are modified as follows:

PRE-BID MEETING MINUTES

The minutes from the Pre-Bid Meeting held at 9:00 AM on May 30, 2019 at the office of the Cole County Fire Protection District, "Training & Administration Building", as attached, shall be included in the contract documents for this project.

STATEMENT CONCERNING FLOODS AND TORNADO

The Central Missouri area was recently hit by a tornado and is currently dealing with a significant flood. It is understood that availability of materials due to one or both of these issues could cause delays in meeting the completion date. The county will not penalize a contractor because of these issues and will work with as needed to complete the project.

INSTRUCTION TO BIDDERS

Section 2-23 of the instruction to bidders incorrectly lists the Notice to Proceed date as July 16, 2019. The correct **Notice to Proceed** date shall be **July 15, 2019**.

JOB SPECIAL PROVISIONS

Slightly revised JSP F to read as follows:

F. APPROVAL OF CHIP SEAL MIX DESIGN

The contractor shall submit a mix design for the chip seal surfacing capable of meeting MoDOT requirements for chip seal with their bid response. All applicable portions of Sec. 409 submittal requirements shall apply.

TECHNICAL SPECIFICATIONS

Aggregate for the Type 2 Chip Seal Surfacing shall be changed to the following:

1/4" Trap Rock: Grade A2

3/8" Trap Rock: Grade A1

BID PROPOSAL

A Statement of Bidder Qualifications form has been added to the bid proposal and shall be filled out in its' entirety and included with the bid.

A new bid proposal form is included in this addendum and all bidders shall use the new bid proposal form which is labeled as Addendum 1 in the upper right corner.

BY THE ORDER OF:

Eric Landwehr, P.E., County Engineer
Cole County Department of Public Works
June 5, 2019

**2019 CHIP SEAL PROGRAM
PROJECT NO. 2019-502-1**

**PRE-BID MEETING MINUTES
May 30, 2019**

The meeting was started at 9:00am at the Cole County Fire Protection District Training and Administration District. Those attending the meeting are listed below:

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Eric Landwehr	Cole County	573-636-3614
Kevin Bishop	Cole County	573-636-3614
Brad Wyss	Cole County	573-636-3614
Larry Bishop	Cole County	573-636-3614
Greg Block	Cole County	573-636-3614
Gene Berhorst	Cole County	573-636-3614
Quintin Matheis	Jefferson Asphalt	573-418-9997
Tim Parker	Missouri Petroleum	314-378-3911
Stuart English	Higgins Asphalt	660-458-6202

1. Sealed proposals on the forms prepared by the Cole County Department of Public Works will be received by the County Commission, Cole County, Missouri, at the Courthouse Annex, Room 200, Jefferson City, Missouri, until **9:00 a.m., on June 7, 2019**, for the **2019 Chip Seal Program**. The proposals will be publicly opened and read aloud thereafter. Bids received after the specified time for opening will be returned unopened.
2. Prior to the time and date designated for the receipt of bids, bids may be modified or withdrawn only by notice to the County Commission at the place and prior to the time designated for receipt of bids. No bids shall be withdrawn for a period of 90 calendar days after the scheduled closing time for receipt of bids.
3. Plans and specifications may be viewed online in the bids section at www.colecounty.org. All contractors wishing to bid on this project shall obtain an official copy of the plans and specifications at the office of the Cole County Department of Public Works, 5055 Monticello Road, Jefferson City, Missouri 65109-9182, (573) 636-3614.
4. **All prospective bidders will be required to obtain a set of plans and specifications in order to be able to bid this project.** This requirement is necessary to ensure that all of the bidders have received the applicable addenda before submitting a bid for this project.
5. A bid bond will be required in the amount of 5% of the bid. No personal checks will be accepted.
6. A one-year Performance and Guarantee Bond is required.
7. Questions regarding the plans and specifications will be taken up to 24 hours prior to the date and time of the bid opening. This will allow the County to get the information out to all of the bidders. General questions regarding the bidding process will be answered up to the time of the opening.

8. Prevailing wage rates are required on this project. The wage rates for Cole County are included in the specifications.
9. The right is reserved by Cole County to reject any and all bids and to waive informalities therein.
10. Bids shall be submitted on the Proposal Form furnished by the County. All blank spaces shall be filled in on the forms by typewriter or by handwriting in ink. The bidder shall make no other stipulations in the bid form or qualify his bid in any manner. The bids shall be submitted in an opaque sealed envelope marked "**2019 Chip Seal Program – Project No. 2019-502-1, Construction Bid**" and shall be clearly marked with the bid date, bid time and bidder's name and address.
11. The County will accept computer generated spread sheets for the unit price items to help alleviate problems with computation mistakes. If a spread sheet is used, it shall be in the same format as the one included in the proposal. The sheet shall be inserted in front of the one included in the proposal form.
12. If awarded the contract, the Contractor agrees to complete the work by no later than **August 31, 2019**.
13. **Liquidated damages** shall be **\$700.00** per day.
14. Simultaneously with the delivery of the executed contract, the Contractor shall furnish a surety bond in the amount of 100% of the total contract sum, as security for both faithful performance of the contract and for the payment of all persons performing labor on the project under this contract as specified in the contract documents.
15. **Do NOT include federal excise tax or sales and use taxes in the bid prices. This project will be a SALES TAX EXEMPT project. A copy of the federal tax exemption certificate will be furnished.**

The following items were discussed by Eric Landwehr regarding the plans and specifications:

GENERAL INFORMATION

1. The County will be providing field inspection.
2. Questions regarding the plans and specifications will be taken up to 24 hours prior to the date and time of the bid opening. This will allow the County to get the information out to all of the bidders. General questions regarding the bidding process will be answered up to the time of the opening.
3. Addenda may be issued on this project at any time up to 24 hours prior to the bid date and time. It shall be the responsibility of the contractor to verify if any addenda have been issued prior to submitting their bid. The County assumes no liability if a contractor fails to incorporate addenda into their bid. **Addenda will be posted on the website and will NOT be faxed.**
4. Notice to Proceed date will be July 16, 2019.

2019 Chip Seal Program

Pre-Bid Minutes

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5. OSHA safety training requirements apply. The contractor shall provide documentation that each employee has completed the training program and each employee that has not must do so within 60 days of beginning work on the project.

Known addendum items

Some addendum items from last year's bid were not included in these bidding documents. One item is a bidder qualification form. The items will be added.

BID PROPOSAL

1. Bid quantities are listed for each bid item. The Summary of Quantities for each road is shown in Section 9 of the bidding documents.
2. Chip seal quantities are in SY and Traffic Control and Mobilization is per each for each county road.
3. Bid quantities are estimated based on field measurements and are approximate. Payment will be made on actual in-place material. Contractor is welcome to check quantities and if there is a discrepancy we can discuss.
4. Lines are shown for listing the addendum received.
5. All bidders shall complete the bidder qualification form included with the addendum.
6. Mix design shall be submitted with the bid.

ADDITIONAL DETAILS

1. Most roads have additional area added for radii at intersections and any other areas needing to be included.
2. The required aggregate will be ¼" trap rock.
3. Section 10 has a map for the location of each road.
4. Wade Road, Scott Station Road and Elson Road are all asphalt roads with a chip seal being added to them. The rest of the roads are previously chip sealed roads.

GENERAL SPECIFICATIONS

1. Section 109.9.1 describes the requirements for release of the 5% retainage. These requirements must be met before final payment is made.

TECHNICAL SPECIFICATIONS

1. Technical specifications will consist of the last effective version of the Missouri Standard Specifications for Highway Construction except as modified in the Bid documents.
2. Modifications to the MoDOT specifications are shown in this section.
3. Range of application rates for the aggregate and oil are shown in this section.
4. CRS-2P oil will be used this year instead of the high float CHFRS-2P oil that has been used in past years.

JOB SPECIAL PROVISIONS

1. The provisions of this section take precedence over any other provisions in the

specifications.

2. Please read this section as project specific requirements are detailed.
3. **JSP C – Traffic Control During Construction** – All work shall be in accordance with the latest revision to Chapter 6 of the The Manual on Uniform Traffic Control Devices (MUTCD). Road closures will only be allowed if approved by the County at least 2 days prior to closure. No road closures to be left in place overnight.
4. **JSP F – Approval of Chip Seal Design** – The contractor shall submit a mix design capable of meeting MoDOT requirements for design for chip seal with their bid response. All applicable portions of Sec. 409 submittal requirements shall apply.
5. **JSP G – Stockpile Locations for Type 2 Aggregate** – All locations shall be a paved surface and free of foreign aggregates. The contractor may use the County Maintenance Facility at 5055 Monticello Road.

QUESTIONS AND ANSWERS

None.

PROPOSAL FORM

COUNTY OF COLE, MISSOURI

2019 CHIP SEAL PROGRAM
Project No. 2019-502-1

Name of Bidder: _____

Address of Bidder: _____

To: Cole County Department of Public Works
 5055 Monticello Road
 Jefferson City, MO 65109

THE UNDERSIGNED BIDDER, having examined the Plans, Specifications, Regulations of the Contract, Special Conditions and other proposed Contract Documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this Proposal; (b) the location, arrangement, and specified requirements for the proposed work; (c) the location, character, and condition of existing streets, roads, highways, railroads, pavement, surfacing, walks, driveways, curbs, gutters, trees, sewers, utilities, drainage courses and structures, and other installation, both surface and underground which may affect or be affected by the proposed work; (d) the nature and extent of the excavations to be made, and the type, character, and general condition of materials to be excavated; (e) the necessary handling and re-handling of excavated materials; (f) the location and extent of necessary or probable dewatering requirements; (g) storm and flood water; (h) local conditions relative to labor, transportation, hauling, and rail delivery facilities; and (i) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSED to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to construct, install, erect, and complete all work stipulated in, required by, and in accordance with the proposed Contract Documents and the drawings, Specifications, and other documents referred to therein (as altered, amended, or modified by addenda), in the manner and time prescribed and that he will accept in full payment sums determined by applying to the quantities of the following items, the following unit prices and/or any lump sum payments provided, plus or minus any special payments and adjustments provided in the Specifications and he understands that the estimated quantities herein given are not guaranteed to be the exact or total quantities required for the completion of the work shown on the drawings and described in the Specifications, and that increases or decreases may be made over or under the Contract estimated quantities to provide for needs that are determined during progress of the work and that prices bid shall apply to such increased or decreased quantities as follows:

**2019 CHIP SEAL PROGRAM
Project No. 2019-502-1**

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>No. of Units</u>	<u>Unit Price</u>	<u>Amount</u>
410.11	Type 2 Chip Seal (1/4" Aggregate)	S.Y.	207,888.8	_____	_____
616.00	Traffic Control	EA.	12	_____	_____
618.10	Mobilization	EA.	12	_____	_____
TOTAL:				_____	_____

BIDDER recognizes and acknowledges the receipt of the following Addenda:

<u>DATE</u>	<u>Addendum Number</u>	<u>DATE</u>	<u>Addendum Number</u>
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CHIP SEAL MIX DESIGN

The undersigned, as bidder, has a mix design capable of meeting Missouri Department of Transportation (MoDOT) mix design requirements for chip seal surfacing in accordance with Sec. 409 and has attached it to this PROPOSAL.

If the Bidder intends to use any subcontractor in the course of the construction, he shall list them. (If necessary, attach additional pages to list all subcontractors.)

<u>Company Name</u>	<u>Address</u>	<u>City, State, Zip</u>	<u>Work To Be Performed</u>	<u>% of Bid</u>
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TIME OF COMPLETION:

The undersigned hereby agrees to complete the project by no later than **August 31, 2019**, subject to the stipulations of the regulations of the Contract and the Special Conditions.

It is understood that the specifications governing the construction of the work contemplated are those known and designated as the "Missouri Highway & Transportation Commission Standard Specifications for Highway Construction" approved by the Missouri Highways & Transportation Commission except as modified, together with the special provisions, job and general, if any attached to this proposal.

It is understood and agreed that if this Proposal is accepted, the prices quoted above include all applicable state taxes and that said taxes shall be paid by the Contractor.

The undersigned, as Bidder, hereby declares that the only persons or firms interested in the Proposal as principal or principals is or are named herein and that no other persons or firms than herein mentioned have any interest in this Proposal or in the Contract to be entered into; and this Proposal is made without connection with any other person, company, or parties making a bid or proposal; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned agrees that the accompanying bid deposit shall become the property of the County should he fail or refuse to execute the Contract or furnish Bond as called for in the specifications within the time provided.

If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned within ninety (90) days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) days after the date of such mailing, telegraphing, or delivering of such notice, execute and deliver a Contract in the form of Contract attached.

The undersigned hereby designates as his office to which such notice of acceptance may be mailed, telegraphed, or delivered:

Contact Person	Company Name	Mailing Address	City, State & Zip Code
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It is understood and agreed that this bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

Attached hereto is a Bid Bond for the sum of _____

_____ (\$ _____)
 Dollars (cashier's check), made payable to the County of COLE.

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual bidder, (2) each partner or joint venturer (whether individuals or corporation, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; and that (if not signing with the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of

AN INDIVIDUAL:

 Name of Individual

 Residence Street Address

 Social Security Number

 City, State & Zip Code

 Firm Name, If Any

 Business Address

 Business Telephone Number

 City, State & Zip Code

 Signature

 Date
A PARTNERSHIP:

 Name of Partnership

(State Names & Addresses of All Partners)

 Partner

 Residence Address

 Partner

 Residence Address

Business Address

 City, State & Zip Code

 Business Telephone Number

 Signature of At Least One Partner

 Date

A CORPORATION:

Name of Corporation

Incorporated under the laws of the State
of _____

Name and Title of Officer

Corporate License No. _____
(If a corporation organized in state other
than Missouri, attach Certificate of _____
Authority to do business in the State of
Missouri.)

Business Telephone Number

Business Address

City, State & Zip Code

Signature of Officer

Date

ATTEST:

Signature of Secretary (SEAL)

Date

ANTI-COLLUSION STATEMENT

STATE OF _____)
)
)
COUNTY OF _____)

being first duly sworn, deposes and says that he is

_____ of _____
Title of Person Signing Name of Bidder

Address of Bidder

that all statements made and facts set out in the proposal for the above project are true and correct; and that the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid of any contract which result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

(BY) _____

(BY) _____

Sworn to before me this _____ day of _____, 20_____

Notary Public

My commission expires: _____

CONTRACTOR'S AFFIDAVIT

STATE OF _____)
)
)
COUNTY OF _____)

This affidavit is hereby made a part of the Proposal, and an executed copy thereof shall accompany each Proposal submitted.

The undersigned, _____, of
lawful age, being first duly sworn states upon oath that he is _____

the Contractor submitting the attached proposal, that he knows of his own knowledge and states it to be a fact that neither said proposal nor the computation upon which it is based include any amount of monies, estimate or allowance representing wages, moneys or expenses, however designated, proposed to be paid to persons who are not required to furnish material or actually perform services upon or as a part of the proposed project.

AFFIANT

Subscribed and sworn to before me, a Notary Public, in and for the County and State aforesaid, this _____ day of _____, 20_____.

Notary Public

My commission expires _____

STATEMENT OF BIDDER'S QUALIFICATIONS

1. Number of years in business: _____ If not under present firm name, list previous firm names and types of organizations.

2. Previous Work: (Complete the following schedule and use additional forms if necessary)

Item	Purchaser	Amount of Contract	Percent Completed
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3. General type of work performed:

4. There has been no default in any contract completed or un-completed except as noted below:

- (a) Number of contracts on which default was made: _____
- (b) Description of defaulted contracts and reason therefore:

5. List at least three (3) references: (use additional forms if necessary)

Dated at _____

This _____ day of _____, 20____.

Name of Organization(s)

By _____
Signature

Title of Person Signing