

PRO SE EXPUNGEMENT

Filing Fee - \$110

Surcharge - \$250

(A \$250 surcharge will be assessed when the petition is filed with the court. The judge may waive the surcharge if the petitioner is found by the judge to be indigent and unable to pay the costs, (Missouri Courts).

Service Fee - \$30 check or money order made out to the Cole County's Sheriff Department IF SERVICE IS IN COLE COUNTY.

- **If service is outside of Cole County you will need to call that counties sheriff department and obtain the correct service fee.**
 - ~~You will then include a check or money order with your filing made out to the correct sheriff's department.~~

Information on Pro Se Expungement's can be found at
<https://www.courts.mo.gov/page.jsp?id=649>

STYLE OF CASE: _____

Pro Se Forms Checklist - Petition for Expungement

- _____ All signatures are correct before file stamping (REQUIRED UPON FILING)
- _____ Filing Information Sheet (Non-Domestic Relations Cases (REQUIRED UPON FILING))
- _____ Petition for Expungement (REQUIRED WITH FILING)

_____ I am filing a petition for expungement and request service be completed to these agencies as follows:

<input type="checkbox"/> Circuit Court of _____ County How to Serve: _____ Service Address: _____	<input type="checkbox"/> Municipal Court of _____ How to Serve: _____ Service Address: _____
<input type="checkbox"/> _____ County Sheriff's Department How to Serve: _____ Service Address: _____	<input type="checkbox"/> _____ Municipal Police Department How to Serve: _____ Service Address: _____
<input type="checkbox"/> _____ County Prosecutor How to Serve: _____ Service Address: _____	<input type="checkbox"/> _____ Municipal Prosecutor How to Serve: _____ Service Address: _____
<input type="checkbox"/> Missouri State Highway Patrol Troop _____ How to Serve: _____ Service Address: _____	<input type="checkbox"/> Missouri Criminal Records Repository How to Serve: _____ Service Address: _____
<input type="checkbox"/> (Other-Specify) _____ How to Serve: _____ Service Address: _____	_____ Total # of Agencies to Serve by Cole County Sheriff <input type="checkbox"/> \$30.00 Service Fee (for Each Agency Served) <input type="checkbox"/> Check <input type="checkbox"/> Money Order

_____ (PETITIONER'S INITIALS) I understand it is my responsibility as the Petitioning Party to follow my case on Case.Net or to contact the Court to determine:

- * when my case is scheduled and any continuances entered,
- * if service is completed successfully or not, and
- * to provide additional service information to the Court if service to any Defendant is returned unsuccessful by the serving agency.

_____ (CLERK'S INITIALS) has reviewed this checklist and the filing with the pro se filer.

FILING PARTY'S SIGNATURE _____

Filing Party MUST sign and be provided a copy of this checklist.



IN THE _____ JUDICIAL CIRCUIT, _____ COUNTY, MISSOURI

Judge or Division:	Case Number:
Petitioner:	
vs. (Date File Stamp)	
Defendant(s): (select or list all of the agencies you believe may have records of each of the convictions you seek to expunge, attach additional sheets as necessary)	
<input type="checkbox"/> Circuit Court Division _____	<input type="checkbox"/> _____ County Sheriff's Dept.
<input type="checkbox"/> Municipal Division, City of _____	<input type="checkbox"/> _____ Municipal Police Dept.
<input type="checkbox"/> Missouri State Highway Patrol (MSHP) Criminal Justice Information Services (CJIS) Division	<input type="checkbox"/> Other (include name and address of agency) _____
<input type="checkbox"/> Prosecuting Attorney(s) / Circuit Attorney(s) (include name of county) County _____	_____
<input type="checkbox"/> Missouri Department of Revenue	_____

Petition for Expungement – Section 610.140, RSMo.

Pursuant to section 610.140, RSMo, I request that the court issue an order to expunge my record of arrest, plea, trial, or conviction(s), for the criminal case(s) identified below.

All of the convictions listed below occurred and were prosecuted within the state of Missouri. I am filing this petition in the county where the conviction(s) was charged or I was found guilty.

I hereby swear:

1. That the appropriate amount of time has lapsed since the arrest and/or completion of the authorized disposition imposed for each offense that I am asking to have expunged; it has been at least seven years for any felony offense or least three years for any misdemeanor, infraction, or ordinance violation;
2. I have not been found guilty of any other misdemeanor or felony, not including violations of the traffic regulations provided under chapters 304 and 307, RSMo, during the time period specified for the underlying offense, violation, or infraction in section 610.140.5.1, RSMo;
3. I have satisfied all obligations relating to any such disposition, including the payment of any fines or restitution;
4. I do not have any charges pending;
5. My habits and conduct demonstrate that the petitioner is not a threat to the public safety of the state;
6. I have not previously been granted an expungement or I have previously been granted an expungement (list court and case number: _____); and
7. The expungement is consistent with the public welfare and the interests of justice warrant the expungement.

I have reason to believe the agencies named above as defendants may possess records subject to expungement. The court's order of expungement shall not affect any person or entity not named as a defendant in the action. I understand that if I do not meet all the criteria for any of the offenses listed for expungement or knowingly provide false information, the petition will be dismissed by the court and I may not refile another petition until a year has passed since the date of filing this petition.

Full Name:	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Race:	Date of Birth:
Current Address:	Driver License No./Issuing State/Exp. Date:		

Please provide the following information for the arrest, plea, trial or conviction(s) to be expunged. Attach additional sheets as necessary.

Case Number	Court Name	Approx. Date of Charge	County/Municipality of Charge	Description of Charge

I declare under penalty of perjury that the statements made herein are true and correct to the best of my knowledge, information, and belief.

Petitioner's Signature