

ADULT ONLY

In the 19th Judicial Circuit, Cole County, Missouri
Circuit Clerk Pre-Filing Protection Order Checklist

Print Your Name (Petitioner)
V.

If Filing a Child Protection Order, please print all children's names below:

Blank lines for listing children's names.

Print the Name of the Person you are Filing Against (Respondent)

Select the first checkbox (1) that best describes your (Petitioner) Relationship to Respondent:
(pursuant to 18 U.S.C. §§ 921(a)(32) and 922(g)(8) determination)

CHOOSE ONLY ONE BOX

- Spouse
Former spouse
Child(ren) in common
Intimate residing/resided together
Are/were in a continuing social relationship of a romantic/intimate nature
(If any of the above selected - request the court clerk provide you the domestic violence ex parte petitioning forms. You will be directed to review your filing with the PA Advocate, if they are available, prior to filing with the court.)

- Related by blood. Define relationship:
Related by marriage. Define relationship:
Residing/resided together; no intimacy
Stalking. Define relationship:
(If any of the above selected - request the court clerk provide you the appropriate ex parte petitioning forms. You will complete the forms and file with the court directly.)

Date

Petitioner's Signature

Court Use Only

I have provided the above petitioning party the appropriate documentation for filing a petition for protection order and verify the above action was taken:

Date

Clerk Signature

ALL FILERS MUST READ

NOTICE TO ALL FILING PARTIES:
After filing your petition with the court, it will be reviewed by a judge. You will be contacted and notified by phone if an order was issued and/or when the case is set for hearing, or if your request was denied. You MUST provide the court with a phone number at which you can be contacted within the same day that your petition was filed to receive this information from the court. By law, court clerks cannot leave a voice message.
If you are not contacted by 4:30 pm on the date your petition is filed, please contact the Circuit Clerk's Office the following day after 8:00 am at 573-634-9150, ext. 3, to obtain this information.

CONFIDENTIAL CASE FILING INFORMATION SHEET
DOMESTIC RELATIONS CASES – ADULT ABUSE/STALKING
 Required at Case Initiation

NOTICE TO LAW ENFORCEMENT: This is a confidential form and shall be used only to validate the electronic transfer of the case into the Missouri Uniform Law Enforcement System (MULES).

DO NOT SERVE THIS FORM TO THE RESPONDENT.

INSTRUCTIONS:

- ✓ Complete this form for all parties known at the time of filing. Provide the most appropriate Case Type and Party Type codes and descriptions. (Found on the Case Types List and Party Types List at www.courts.mo.gov on the Court Forms/Filing Information page.)
- ✓ If additional space is needed, complete additional Confidential Case Filing Information Sheets.

NOTE: The **full** Social Security Number (SSN) is **required** pursuant to Court Operating Rule 4.07 if the party is a person and is reasonably available. This is a confidential document. This information is needed to open a case in the court's case management system. While cases deemed public under Missouri statutes can be accessed through Case.net, the day and month of birth, SSN, and confidential addresses are NOT provided to the public through Case.net.

Filing Date: _____ County/City of St. Louis: COLE

Style of Case: _____
 (i.e. Petitioner v. Respondent)

Case Type Code: QA/QB Case Type Description: PETITION FOR ORDER OF PROTECTION - ADULT

Petitioner/Protected Person Information:	
Party Type Code: <u>PET</u> Party Type Description: <u>PETITIONER</u>	
Name: (Last) _____ (First) _____ (Middle) _____	
Address: _____	
City: _____ State: _____ Zip: _____ Contact Telephone Number: _____	
DOB: _____ Age: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female SSN: _____	
Height: _____ Weight: _____ Hair Color: _____ Race: _____ Eye Color: _____	
Attorney Name (if represented by counsel): _____ Bar ID: _____ Party Type Code: _____	
Respondent Information:	
Party Type Code: <u>RES</u> Party Type Description: <u>RESPONDENT</u>	
Name: (Last) _____ (First) _____ (Middle) _____	
Address: _____	
City: _____ State: _____ Zip: _____ Contact Telephone Number: _____	
DOB: _____ Age: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female SSN: _____	
Height: _____ Weight: _____ Hair Color: _____ Race: _____ Eye Color: _____	
Attorney Name (if represented by counsel): _____ Bar ID: _____ Party Type Code: _____	
Employer Information	
Petitioner/Protected Person Employer Name: _____	
Employer Address: _____	
City: _____ State: _____ Zip: _____ Contact Telephone Number: _____	
Respondent Employer Name: _____	
Employer Address: _____	
City: _____ State: _____ Zip: _____ Contact Telephone Number: _____	

The following information regarding children is required. Complete this section for any child subject to the action of this case.

*MACSS – Missouri Automated Child Support System

Children:

Name: _____ SSN: _____ DOB: _____

Gender: Male Female Optional: MACSS Member Number (to be completed by the court): _____

Name: _____ SSN: _____ DOB: _____

Gender: Male Female Optional: MACSS Member Number (to be completed by the court): _____

Name: _____ SSN: _____ DOB: _____

Gender: Male Female Optional: MACSS Member Number (to be completed by the court): _____

Name: _____ SSN: _____ DOB: _____

Gender: Male Female Optional: MACSS Member Number (to be completed by the court): _____

Name: _____ SSN: _____ DOB: _____

Gender: Male Female Optional: MACSS Member Number (to be completed by the court): _____

Check if more than five children and attach additional sheet

Submitted by: _____ Bar ID (required if attorney): _____

Address (if not shown on previous page): _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

IMPORTANT: It is the parties' responsibility to keep the court informed of any change of address or employment.

Instructions to Clerk

This copy of this form shall be sent to law enforcement to validate the electronic transfer of the case into MULES.

Maintain the closed portion(s) of the record in a sealed manila envelope within the file. The file can be maintained with other open records. If a request is made to review the open portion of the file, the envelope can be removed from the file. Access to the record must be restricted to avoid access to the closed portion of the record.



IN THE 19TH JUDICIAL CIRCUIT, COLE COUNTY, MISSOURI

Petition for Order of Protection - Adult

Notice to Petitioner: Respondent will receive a copy of this petition with service.

Form with fields for Judge or Division, Case Number, Petitioner, Respondent, and identifying information.

I. PETITIONER INFORMATION

- 1. I am Petitioner and ... at least 17 years of age ... under 17 but emancipated.
2. I reside in ... (city), ... (state), in the County of ...

II. RESPONDENT INFORMATION

- 3. Respondent is ... at least 18 years of age or emancipated ... under 18.
4. Respondent may be found in ... (city), ... (state), in the County of ...

III. LOCATION WHERE DOMESTIC VIOLENCE, STALKING, OR SEXUAL ASSAULT OCCURRED

- 5. An act of domestic violence, stalking, or sexual assault occurred at ... (address), ... (city), ... (state), in the County of ...

IV. COMPLETE FOR DOMESTIC VIOLENCE PETITION ONLY

- Relationship with Respondent
6. Respondent and I: (check one or more)
- [] reside together.
- [] previously resided together at ... (address), ... (city), ... (state), in the County of ...
- [] never resided together.

Residency

7. The residence in which I live is: (check one or more)

- jointly owned, leased or rented or jointly occupied by Respondent and me.
- owned, leased, rented or occupied by me.
- jointly owned, leased, rented or occupied by me and someone other than Respondent.
- owned, leased, rented or occupied by someone else, and Respondent is my spouse.
- jointly occupied by me and another person, and Respondent has no property interest therein.

Custody

List only the child(ren) that Petitioner and Respondent have in common. The court cannot change custody if a prior order regarding custody is pending or has been made.

8. It is in the best interest of the minor, unemancipated child(ren) that custody be awarded as follows:

	<u>Child's Name</u>	<u>SSN (last 4 digits only)</u>	<u>Age</u>	<u>Address</u> (If other than Petitioner)
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

	<u>Who did each Child reside with during last six months</u>	<u>Persons to Receive Custody</u>	<u>Custody</u> (check one or both)	
			<u>Temporary</u>	<u>Full</u>
1.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
2.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
3.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
4.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
5.	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

(If necessary, attach additional sheets.)

V. COMPLETE FOR STALKING OR SEXUAL ASSAULT PETITION ONLY

9. Respondent is stalking or sexually assaulting me. Explain relationship (example: co-workers, neighbors, etc.)

VI. COMPLETE FOR ALL CASES

10. Indicate any prior or pending custody court cases before, or orders entered by, this court or any other court involving the following parties. Indicate the case numbers.

(If none, so state):

a. Petitioner _____

b. Respondent _____

c. Children (identified in item 8) _____

Acts Committed by Respondent:

11. Respondent has knowingly and intentionally: (check at least one)

- caused or attempted to cause me physical harm
- placed or attempted to place me in apprehension of immediate physical harm
- coerced me
- stalked me
- harassed me
- sexually assaulted me
- unlawfully imprisoned me
- followed me from place to place
- abused my pet(s)
- threatened to do any of the above

by the following act(s): (Include the most recent date(s) of each act described.)

12. I am afraid of Respondent and there is an immediate and present danger of domestic violence to me or other good cause for an emergency temporary order of protection because: (describe)

13. Photographs/Exhibits are filed as evidence of my injuries.

VII. PETITIONER'S REQUESTS

14. Pursuant to sections 455.010 - 455.085, RSMo, it is requested that the court issue an Ex Parte Order of Protection restraining Respondent from: (check all that apply)

- committing or threatening to commit domestic violence, sexual assault, molesting, or disturbing the peace of Petitioner wherever Petitioner may be found.
- abusing or threatening to abuse Petitioner's pet(s).
- stalking Petitioner.
- entering the dwelling of Petitioner located at (see notice below) _____
- entering the premises of Petitioner's school, located at _____
- entering onto the premises of Petitioner's place of employment, located at _____
- coming within _____ (feet) of Petitioner.
- communicating with Petitioner in any manner or through any medium.
- other: _____

Additional Requests:

It is further requested that, upon the hearing of this cause, the court also issue a Full Order of Protection enjoining Respondent from the above acts for such time as is necessary to protect Petitioner and that the court: (one or more may be selected)

Custody

- 15. Award custody of the minor, unemancipated child(ren) to Petitioner Respondent.
- 16. Order visitation with the minor, unemancipated child(ren) to Petitioner Respondent as follows:

Child Support/Maintenance

- 17. Order Petitioner Respondent to pay child support to Petitioner Respondent in the amount of \$ _____ (check one) per week per month.
- 18. Order Petitioner Respondent to pay maintenance to Petitioner Respondent in the amount of \$ _____ (check one) per week per month.

Other Support

- 19. Order Respondent to make or continue to make the rent or mortgage payments in the amount of \$ _____ (check one) per week per month on the residence occupied by Petitioner.
- 20. Order Respondent to pay Petitioner's rent at a residence, other than the residence previously shared with Respondent, in the amount of \$ _____ (check one) per week per month.
- 21. Order Respondent to pay a reasonable fee for housing and other services provided to Petitioner by a shelter for victims of domestic violence.
- 22. Order Respondent to pay the cost of medical treatment or services provided to Petitioner as a result of injuries sustained by an act of domestic violence committed by Respondent.

Personal Property

- 23. Order Petitioner be given temporary possession of the following personal property:

- 24. Prohibit Respondent from transferring, encumbering, or otherwise disposing of the following property mutually owned or leased with Petitioner:

Counseling/Treatment

- 25. Order Respondent to participate in a court-approved counseling program designed for batterers and/or substance abuse.

Costs/Fees

- 26. Order Respondent to pay court costs.
- 27. Order Respondent to pay Petitioner's attorney fees.

Other

- 28. Order the full order of protection issued for one year be automatically renewed unless Respondent requests a hearing at least 30 days prior to the expiration of the order.
- 29. Petitioner to receive wireless telephone number(s) and billing responsibilities from Respondent. (Note: If checked, complete the Wireless Telephone Number Transfer Addendum form.)
- 30. Award possession and care of any pet(s), along with any moneys necessary to cover medical costs that may have resulted from abuse of the pet(s).
- 31. Order Petitioner's residential address on voter's registration record to be closed to the public.
- 32. Other (specify): _____

VIII. PETITIONER'S SIGNATURE

I swear/affirm under penalty of perjury that these facts are true according to my best knowledge and belief. **I understand that a copy of this petition will be served on Respondent.**

_____ Date

_____ Petitioner's Signature

_____ Address (Optional)

_____ City, State and Zip

_____ Telephone

_____ Attorney's Name, Missouri Bar No., if Applicable

_____ Address

_____ City, State and Zip

_____ Telephone

NOTICE: Section 455.030.3, RSMo, provides that a petitioner seeking protection under the Domestic Violence Act is not required to reveal any current address or place of residence on this petition. **Do not provide this information if doing so will endanger you.**