

ADDENDUM NO. 1

**COUNTY PARK PARKING LOT IMPROVEMENTS
PROJECT NO. 2021-001-1**

**COLE COUNTY DEPARTMENT OF PUBLIC WORKS
September 6, 2023**

BID PROPOSAL FORM

The following changes have been made to the Bid Proposal Form:

- Item 4 – Delete EARTHWORK



4	EARTHWORK	LS	1
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A new Bid Proposal has been provided.

DOCUMENTS ATTACHED FOR REFERENCE

Minutes from Pre-Bid Meeting held September 1, 2023.

END OF ADDENDUM NO. 1

REVISED BID PROPOSAL FORM

PLAN HOLDER CONTACT INFORMATION**COUNTY OF COLE, MISSOURI****COUNTY PARK PARKING LOT IMPROVEMENTS
PROJECT NO. 2021-001-1**

All potential bidders **SHALL** complete this form and submit it to the Cole County Public Works email address listed below in order to provide contact information required. All other plan holders may submit this form at their own option. Addenda will be posted on the county website. In the event of disruption of website services, all such information will be communicated to all registered plan holders.

Any bids received from individuals/companies that do not submit this form in advance will not be opened.

Project Name: County Park Parking Lot Improvements
Project No. 2021-001-1
Bid Opening Date/Time: September 8, 2023
Plans and Specifications: Free Download Below

<https://colecouny.org/Bids.aspx?CatID=29&txtSort=Category&showAllBids=on&Status>

Contact Information: (All Information is Required)

Company Name (If Applicable): _____

Plan Holder Name / Contact: _____

Address: _____

City, State, Zip Code: _____

Phone: _____

Email: _____

Email this completed form to: ccpwprojects@colecouny.org

PROPOSAL FORM**COUNTY OF COLE, MISSOURI****COUNTY PARK PARKING LOT IMPROVEMENTS
PROJECT NO. 2021-001-1**

Name of Bidder: _____

Address of Bidder: _____

To: Cole County Department of Public Works
5055 Monticello Road
Jefferson City, MO 65109

THE UNDERSIGNED BIDDER, having examined the Plans, Specifications, Regulations of the Contract, Special Conditions and other proposed Contract Documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this Proposal; (b) the location, arrangement, and specified requirements for the proposed work; (c) the location, character, and condition of existing streets, roads, highways, railroads, pavement, surfacing, walks, driveways, curbs, gutters, trees, sewers, utilities, drainage courses and structures, and other installation, both surface and underground which may affect or be affected by the proposed work; (d) the nature and extent of the excavations to be made, and the type, character, and general condition of materials to be excavated; (e) the necessary handling and re-handling of excavated materials; (f) the location and extent of necessary or probable dewatering requirements; (g) storm and flood water; (h) local conditions relative to labor, transportation, hauling, and rail delivery facilities; and (i) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSED to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to construct, install, erect, and complete all work stipulated in, required by, and in accordance with the proposed Contract Documents and the drawings, Specifications, and other documents referred to therein (as altered, amended, or modified by addenda), in the manner and time prescribed and that he will accept in full payment sums determined by applying to the quantities of the following items, the following unit prices and/or any lump sum payments provided, plus or minus any special payments and adjustments provided in the Specifications and he understands that the estimated quantities herein given are not guaranteed to be the exact or total quantities required for the completion of the work shown on the drawings and described in the Specifications, and that increases or decreases may be made over or under the Contract estimated quantities to provide for needs that are determined during progress of the work and that prices bid shall apply to such increased or decreased quantities as follows:

**COUNTY PARK PARKING LOT IMPROVEMENTS
PROJECT NO. 2021-001-1**

BID PROPOSAL FORM					
ITEM	DESCRIPTION	UNITS	NO. OF UNITS	UNIT PRICE	AMOUNT
1	MOBILIZATION	LS	1		
2	REMOVAL OF IMPROVEMENTS	LS	1		
3	EARTHWORK	LS	1		
4	TYPE 5 AGGREGATE FOR BASE (4" THICK)	SY	2,300.0		
5	6" CONCRETE PAVEMENT	SY	2,270.0		
6	6" TYPE A CONCRETE CURB & GUTTER	LF	390.0		
7	6" CONCRETE SIDEWALK	SY	380.0		
8	CURB RAMP	EA	2		
9	18" HDPP STORMWATER PIPE	LF	110.0		
10	24" HDPP STORMWATER PIPE	LF	22.0		
11	12" SDR 35 PVC DRAIN PIPE	LF	30.0		
12	18" FLARED END SECTION (GALVANIZED)	EA	2		
13	24" FLARED END SECTION (GALVANIZED)	EA	1		
14	4" PERFORATED PVC EDGE DRAIN	LF	163.0		
15	2.5' x 2.5' GRATED TOP INLET	EA	1		
16	4' x 4' GRATED TOP INLET	EA	1		
17	6' x 4' TYPE A INLET	EA	1		
18	4 IN. YELLOW WATERBORNE PVMT MARKING PAINT	LF	720.0		
19	4 IN. BLUE WATERBORNE PVMT MARKING PAINT	LF	164.0		
20	WHEELCHAIR PAVEMENT MARKING SYMBOL	EA	4		
21	TYPE 2 ROCK BLANKET	CY	100.0		
22	EROSION CONTROL	LS	1		
23	SEEDING & MULCHING	LS	1		
24	TEMPORARY SEEDING & MULCH	LS	1		
25	TRAFFIC CONTROL	LS	1		
TOTAL BID					

BIDDER recognizes and acknowledges the receipt of the following Addenda:

<u>DATE</u>	<u>Addendum Number</u>	<u>DATE</u>	<u>Addendum Number</u>
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If the Bidder intends to use any subcontractor in the course of the construction, he shall list them. (If necessary, attach additional pages to list all subcontractors.)

<u>Company Name</u>	<u>Address</u>	<u>City, State, Zip</u>	<u>Work To Be Performed</u>	<u>% of Bid</u>
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TIME OF COMPLETION:

The undersigned hereby agrees to complete the project by no later than **March 1, 2024**, subject to the stipulations of the regulations of the Contract and the Special Conditions.

It is understood that the specifications governing the construction of the work contemplated are those known and designated as the "Missouri Highway & Transportation Commission Standard Specifications for Highway Construction" approved by the Missouri Highways & Transportation Commission, together with the special provisions, job and general, if any attached to this proposal.

It is understood and agreed that if this Proposal is accepted, the prices quoted above include all applicable state taxes and that said taxes shall be paid by the Contractor.

The undersigned, as Bidder, hereby declares that the only persons or firms interested in the Proposal as principal or principals is or are named herein and that no other persons or firms than herein mentioned have any interest in this Proposal or in the Contract to be entered into; and this Proposal is made without connection with any other person, company, or parties making a bid or proposal; and that it is in all respects fair and in good faith, without collusion or fraud.

The undersigned agrees that the accompanying bid deposit shall become the property of the County should he fail or refuse to execute the Contract or furnish Bond as called for in the specifications within the time provided.

If written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned within ninety (90) days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will, within ten (10) days after the date of such mailing, telegraphing, or delivering of such notice, execute and deliver a Contract in the form of Contract attached.

The undersigned hereby designates as his office to which such notice of acceptance may be mailed, telegraphed, or delivered:

Contact Person	Company Name	Mailing Address	City, State & Zip Code
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It is understood and agreed that this bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

Attached hereto is a Bid Bond for the sum of _____

_____ (\$ _____)

Dollars (cashier's check), made payable to the County of COLE.

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual bidder, (2) each partner or joint venturer (whether individuals or corporation, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; and that (if not signing with the intention of binding himself to become the responsible and sole contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of

AN INDIVIDUAL:

_____	_____
Name of Individual	Residence Street Address
_____	_____
Social Security Number	City, State & Zip Code
_____	_____
Firm Name, If Any	Business Address
_____	_____
Business Telephone Number	City, State & Zip Code
_____	_____
Signature	Date

A PARTNERSHIP:

_____	(State Names & Addresses of All Partners)
Name of Partnership	
_____	_____
Partner	Residence Address
_____	_____
Partner	Residence Address

Business Address	
_____	_____
City, State & Zip Code	Business Telephone Number
_____	_____
Signature of At Least One Partner	Date

A CORPORATION:

Name of Corporation

Incorporated under the laws of the State
of _____

Name and Title of Officer

Corporate License No. _____
(If a corporation organized in state other
than Missouri, attach Certificate of _____
Authority to do business in the State of
Missouri.)

Business Telephone Number

Business Address

City, State & Zip Code

Signature of Officer

Date

ATTEST:

Signature of Secretary (SEAL)

Date

ANTI-COLLUSION STATEMENT

STATE OF _____)
)
)
COUNTY OF _____)

being first duly sworn, deposes and says that he is

_____ of _____
Title of Person Signing Name of Bidder

Address of Bidder

that all statements made and facts set out in the proposal for the above project are true and correct; and that the bidder (The person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such bid of any contract which result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project.

(BY) _____

(BY) _____

Sworn to before me this _____ day of _____, 20_____

Notary Public

My commission expires: _____

CONTRACTOR'S AFFIDAVIT

STATE OF _____)
)
)
COUNTY OF _____)

This affidavit is hereby made a part of the Proposal, and an executed copy thereof shall accompany each Proposal submitted.

The undersigned, _____, of
lawful age, being first duly sworn states upon oath that he is _____

the Contractor submitting the attached proposal, that he knows of his own knowledge and states it to be a fact that neither said proposal nor the computation upon which it is based include any amount of monies, estimate or allowance representing wages, moneys or expenses, however designated, proposed to be paid to persons who are not required to furnish material or actually perform services upon or as a part of the proposed project.

AFFIANT

Subscribed and sworn to before me, a Notary Public, in and for the County and State aforesaid, this _____ day of _____, 20_____.

Notary Public

My commission expires _____

Minutes from Pre-Bid Meeting held
September 1, 2023

**COUNTY PARK PARKING LOT IMPROVEMENTS
PROJECT NO. 2021-001-1**

**PRE-BID MEETING
September 1, 2023**

The meeting was held at County Park beginning at 9:00 a.m. Those attending the meeting are listed below:

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Matt Prenger	CCPW	573-636-3614
Owen Kloeppe	CCPW	573-636-3614
Spencer Coonce	CCPW	573-338-0906
Brent Cain	CCPW	573-291-1499
Greg Huhman	GWH Landscape Contracting	573-230-5770
Trent Bax	Don Schnieders Excavating	573-893-2251
Marty Masters	MMLC	573-680-6954
Luke Hake	Stockman Construction Corp.	573-635-1316
Eric Landwehr	CCPW	573-636-3614

GENERAL BIDDING INFORMATION

1. Sealed proposals on the forms prepared by the Cole County Department of Public Works will be received by the County Commission, Cole County, Missouri, at the Courthouse Annex, Jefferson City, Missouri, until **9:00 a.m., on September 8, 2023**, for the **County Park Parking Lot Improvements**. The proposals will be publicly opened and read aloud thereafter. Bids received after the specified time for opening will be returned unopened.
2. Prior to the time and date designated for the receipt of bids, bids may be modified or withdrawn only by notice to the County Commission at the place and prior to the time designated for receipt of bids. No bids shall be withdrawn for a period of 90 calendar days after the scheduled closing time for receipt of bids.
3. Plans and specifications may be viewed and downloaded online in the bids section at www.colecounty.org. A hard copy of the plans and specifications will not be provided unless requested in advance.
4. **All Contractors wishing to bid on this project shall submit the plan holder contact information form found in the specifications to ccpwprojects@colecounty.org prior to the bid opening.** A bid received from a Contractor that has not submitted this form will not be opened and therefore not read. It will be returned to the Contractor. **Due to technical difficulties, the County will waive this requirement for all Contractors wishing to bid on this project.**
5. A bid bond will be required in the amount of 5% of the bid. No personal checks will be accepted.
6. A one-year Performance and Guarantee Bond is required.

County Park Parking Lot Improvements
Pre-Bid Meeting
Page 2

7. Questions regarding the plans and specifications will be taken up to 24 hours prior to the date and time of the bid opening. This will allow the County to get the information out to all bidders. General questions regarding the bidding process will be answered up to the time of the opening.
8. Addenda may be issued on this project at any time up to 24 hours prior to the bid date and time. It shall be the responsibility of the Contractor to verify if any addenda have been issued prior to submitting their bid. The County assumes no liability if a contractor fails to incorporate addenda into their bid. **Addenda will be posted on the website. Due to technical difficulties with posting information to the website, the County will attempt to email any addenda to Contractors wishing to bid on this project.**
9. Prevailing wage rates are required on this project. The wage rates for Cole County are included in the specifications.
10. The right is reserved by Cole County to reject any and all bids and to waive informalities therein.
11. Bids shall be submitted on the Proposal Form furnished by the County. All blank spaces shall be filled in on the forms by typewriter or by handwriting in ink. The bidder shall make no other stipulations in the bid form or qualify his bid in any manner. The bids shall be submitted in an opaque sealed envelope marked "**County Park Parking Lot Improvements, Project No. 2021-001-1, Construction Bid**" and shall be clearly marked with the bid date, bid time and bidder's name and address.
12. The County will accept computer generated spreadsheets for the unit price items to help alleviate problems with computation mistakes. If a spreadsheet is used, it shall be in the same format as the one included in the proposal. The sheet shall be inserted in front of the one included in the proposal form.
13. If awarded the contract, the Contractor agrees to complete the work by no later than **March 1, 2024.**
14. **Liquidated damages** shall be **\$700.00** per calendar day for every day that the Contractor fails to complete the work as provided in the contract documents.
15. Simultaneously with the delivery of the executed contract, the Contractor shall furnish a surety bond in the amount of 100% of the total contract sum, as security for both faithful performance of the contract and for the payment of all persons performing labor on the project under this contract as specified in the contract documents.
16. Do NOT include federal excise tax or sales and use taxes in the bid prices. This project will be a SALES TAX EXEMPT project. A copy of the federal tax exemption certificate will be furnished.

County Park Parking Lot Improvements
Pre-Bid Meeting
Page 3

The following items were discussed by Matt Prenger regarding the plans and specifications”

GENERAL PROJECT INFORMATION

1. The Contractor is highly advised to visit the project location to observe existing site conditions.
2. The Contractor shall provide a work schedule and traffic control plan prior to beginning work.
3. OSHA safety training requirements apply. The Contractor shall provide documentation that each employee has completed the training program and each employee that has not must do so within 60 days of beginning work on the project.
4. Excessive unemployment law is in effect.
5. Pipe bid items are for furnishing and installing. The County will not furnish the pipe.
6. The County will be providing the inspection for the construction.
7. The County will provide construction staking.
8. The Contractor will be required to use extreme care to not disturb the property corner pins designated as “not to be disturbed”. If they are disturbed, the County will require them to be replaced at no expense to the County.
9. The project is to be constructed to the lines and grades as shown on the plans and specifications. All of the excavations are unclassified and it will be the Contractor’s responsibility to ensure the grades are obtained.
10. **Utilities** – There are utilities on this project that the Contractor will have to work around. Relocates are not known at this time.
11. **Change Orders** – If there is any item that the Contractor thinks additional pay is warranted, a change order request will have to be submitted and approved by the Director or County Engineer prior to commencing any of the additional work. **This includes an overrun on quantities**. Any extra work done without approval WILL NOT be paid unless you have a really good reason.

GENERAL SPECIFICATIONS

1. Section 109.9.1 describes the requirements for release of the 5% retainage. These requirements must be met before final payment is made.

TECHNICAL SPECIFICATIONS

1. The technical specs for this project will be the latest effective version of the MoDOT spec book, except as modified in the bid documents.

JOB SPECIAL PROVISIONS

1. C. Work Zone Traffic Management. All work shall be in accordance with applicable portions of Division 100 and Division 600 of the Standard Specifications and the latest revision to Chapter 6 of the Manual on Uniform Traffic Control Devices (MUTCD). Road closures will only be allowed if approved by the County at least 2 days prior to closure. A traffic control plan shall be submitted to the County at least 15 days prior to beginning work.

County Park Parking Lot Improvements
Pre-Bid Meeting
Page 4

2. J. Permits. There is a MoDNR Land Disturbance Permit and SWPPP for this project that the Contractor shall follow.
3. N. Drainage. This provision outlines specifications on the pipe installations. All stormwater pipe shall be High Density Polypropylene (HDPP) and grey in color.
4. O. Topsoil in Areas to be Seeded. The top six (6) inches of all areas of the project to be vegetated shall be free of rocks, stones and clods prior to seeding. This may require the Contractor to utilize a mechanical rock rake, hand picking of stones, and/or placement of six (6) inches of clean topsoil in those areas to be vegetated.
5. S. Sign Removal. The Contractor shall use care when removing existing signs and posts to not cause any damage. The Contractor shall stockpile the signs and posts in a location as directed by the Engineer. The County will reinstall the signs at a later date.

QUESTIONS AND ANSWERS

Received at pre-bid meeting, by telephone, e-mail, etc. prior to issuing Addendum No. 1

- Q1.** The plans show to remove and relocate the library box. Where is this to be relocated to?
- A1.** This will be figured in the field as directed by the Engineer, but will be close to the existing location.
- Q2.** How much of the cable and posts will need to be removed?
- A2.** The existing cable and posts around the parking lot will need to be removed. This will be marked by the County. Some of the existing posts may be removed by County employees before construction starts.
- Q3.** Can we get cut/fill numbers for the earthwork?
- A3.** Due to networking issues experienced by the County, these numbers are unavailable. The Contractors are advised to use their best judgement based on plans and profiles.