



PURCHASING DEPARTMENT

COLE COUNTY COMMISSION

311 East High Street, Room 200 | Jefferson City, MO 65101
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jbryant@colecouny.org

To: All Interested Parties
From: Jessica Bryant, Cole County Purchasing Agent
Date: March 24, 2025
Re: Addendum One to Cole County Bid No. 2025-13 Audio Video Equipment Upgrade

The following information hereby becomes part of the above-referenced Request for Bid and shall be fully considered in the preparation of your response.

1. Size of rooms.
 - Room is 625.25 sq ft
2. Any room layouts and dimensions?
 - Dimensions are about 21' x 30'
3. List of the current items.
 - 3 supercardiod gooseneck microphones
 - 1 cardioid condenser boundary microphone
 - 2 ceiling mounted ip cameras
 - Peavy 14 mic mixer
 - Color Quad system for switching camera views
 - Desktop computer/monitor for running stream
4. Pictures of the space/spaces they want done.
 - Here is a video of the space on the County's YouTube Channel. Disregard those meetings after 1-28-25, as we had to use a different location due to contraction.
 - Photos of the Commission Chambers are below.
5. Virtual Pre-Bid conference meeting or site survey
 - No, we will not be hosting a virtual pre-bid meeting. The Pre-Bid meeting will be held on March 26, 2025 @ 9:00 a.m.

The bid receipt date and time HAS CHANGED; submissions will be received until Thursday, April 10, 2025 @ 3:00 p.m.

I/We have received Addendum Number One to Bid No. 2025-13 and have fully considered the information provided in preparing a response.

Name of Company

Agent and Title

Authorized Signature



